



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	CT COLLEGE OF EDUCATION
• Name of the Head of the institution	Dr.Namesh Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01815009614
• Mobile No:	8699700761
• Registered e-mail ID (Principal)	principal.ctce@ctgroup.in
• Alternate Email ID	ctce@ctgroup.in
• Address	CT College of Education, Greater Kailash, Maqsudan, Jalandhar
• City/Town	JALANDHAR
• State/UT	Punjab
• Pin Code	144008
2.Institutional status	

• Teacher Education/ Special Education/Physical Education:	Teacher Education				
• Type of Institution	Co-education				
• Location	Urban				
• Financial Status	Self-financing				
• Name of the Affiliating University	GURU NANAK DEV UNIVERSITY				
• Name of the IQAC Co-ordinator/Director	Ms Anju Sharma				
• Phone No.	9417748555				
• Alternate phone No.(IQAC)	01815009613				
• Mobile (IQAC)	8360242733				
• IQAC e-mail address	ctce@ctgroup.in				
• Alternate e-mail address (IQAC)	sharma.anju5592@gmail.com				
3.Website address	www.ctgroup.in				
• Web-link of the AQAR: (Previous Academic Year)	http://www.ctgroup.in/aqar2019-20				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.ctgroup.in				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.03	2012	05/07/2012	04/07/2017
6.Date of Establishment of IQAC				01/07/2009	

7. Provide the list of funds by Central/ State Government-UGC/ICSSR/IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NA	NA	NA	Nil	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

No

- (Please upload, minutes of meetings and action taken report)

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Smooth transition to online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic .

The functioning of various cells and committees in the college has been continuously monitored by IQAC.

Faculty Development programme organized

Organized Online workshop on mental health & mental well being to cope up with pandemic situation

commencement of Online Classes

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
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Take necessary actions in order to maintain cleanliness in campus and health of staff members, in view of the current pandemic	The campus is sanitized on a regular basis and all necessary safety measures are taken. All staff members has been fully vaccinated.
Online teaching and evaluation for academic excellence	Smooth transition of online mode of teaching, paper setting, examination and evaluation from the onset of the COVID-19 pandemic
online activities for students and teachers for Enhancing Quality of Teaching Learning	Various activities by different cells and committees were organized.
Celebration of Days of National And International Importance	Days of national and international importance were celebrated.
Activities for promotion of universal values and ethics	community work

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Management	15/10/2020

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	17/02/2022

15. Multidisciplinary / interdisciplinary

CT College of Education, Jalandhar is offering the B.Ed. and M.Ed. courses. The College is providing Value Added Course- Innovative Practices in School Education as well as short term courses- Preschool & Day Care Facilitator and Career & Education Counselor. Beside this, the students are also encouraged to enroll themselves in various interdisciplinary online/offline self-study courses and MOOC courses along with their regular education. Moreover, various extension activities are organized for students like interaction sessions with experts, seminars and extension lectures etc.

16. Academic bank of credits (ABC):

NIL

17.Skill development:

CT College has well equipped computer lab, Smart classroom, psychology lab, Maths lab, Art lab, physical education lab and Science lab. The labs are enriched with multiple resources and the open access is given to all students where they can focus on enhancing their professional skills. Model lessons and Micro teaching skills practice sessions are organized time to time for improving professional skills among the students. The institute is emphasizing more on experiential and practical oriented learning for skill development amongst students. To provide the learners with the platform to enrich their skills, MoUs with industry/academia are signed from time to time

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For fostering a sense of pride and identity among students, CT College of Education is preserving the authenticity of Indian multilingual system by using different languages (English, Punjabi, Hindi) in teaching-learning process. Instructions are offered in multiple Indian languages to cater to the linguistic diversity of students, utilizing technology for translation and localization. Students are also provided with study materials/web links in all the three languages to enhance their understanding of the content. Online Yoga sessions were organized for the mental and physical wellbeing of students. To equip the students with receptive skills (listening and reading) and productive skills (speaking and writing) in all the three languages expert sessions are organized. Expert sessions on vedic maths was organized by the institute. The students are motivated to attend the online courses in their language of their choice. Even the students are given the opportunity to choose medium of instruction of their choice.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

CT college of Education has uploaded POs, PLOs, and COs on the college website in order to achieve OBE. The same are shared with students during student induction programme and in classroom teaching also. The accomplishment of PO's, PLO's, and CO's are calculated for all subjects and programmes through the sessional work and house test assessments which are designed by preparing Blue Print's of each assessment using Bloom's Taxonomy.

20.Distance education/online education:

The COVID-19 pandemic catalyzed a rapid shift towards online education, highlighting the importance of digital resources and

platforms for the teaching learning process. Sufficient infrastructure and Amenities have been developed for conducting online lectures. Online platforms for lecture delivery were used post-pandemic. The e-platforms like Zoom, Google Meet and Microsoft teams are used for varied tasks. The faculty uses Google classroom also. The college focuses on blending online education with experimental and activity-based learning. The faculty shares links for various LMS, MOOCs, videos and web links with students to promote online education.

Extended Profile

1.Student

2.1

Number of students on roll during the year

193

File Description	Documents
Data Template	View File

2.2

Number of seats sanctioned during the year

200

File Description	Documents
Data Template	View File

2.3

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

142

File Description	Documents
Data Template	View File

2.4

Number of outgoing / final year students during the year:

95

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year

173

File Description	Documents
Data Template	View File

2.6	193
Number of students enrolled during the year	
File Description	Documents
Data Template	View File
2.Institution	
4.1	2469.421
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	78
Total number of computers on campus for academic purposes	
3.Teacher	
5.1	19
Number of full-time teachers during the year:	
File Description	Documents
Data Template	View File
Data Template	View File
5.2	28
Number of sanctioned posts for the year:	

Part B
CURRICULAR ASPECTS
1.1 - Curriculum Planning
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curr /situation. Describe the institutional process of planning and/or reviewing, revising curriculum not more than 100 - 200 words
<p>The college is affiliated to Guru Nanak Dev University, Amritsar. The University Board of Studies and revised from time to time. The acaden according to university guidelines. The curriculum strictly follows N faculties members are the member of faculty of education and Principa Council of the GNDU, Amritsar. Syllabus is covered in time before the audiovisual supports are all available to make the delivery of the cu interesting for the students. Besides, students are also acquainted w resources available online in the library. Institution has a regular or reviewing, revising the curriculum Prior to commencement of every</p>

in incorporating evaluative practices viz class tests, assignments, & term exams and semester exams. The well planned curriculum is reviewed in context by organizing and participating in Extension lectures, Seminars etc.. Field trips and visits provide first hand experience to students & skill enhancement programmes cater to employability & life skills

File Description	
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication concerned c. Kinds of issues discussed	
Plan developed for the academic year	
Plans for mid- course correction wherever needed for the academic year	
Any other relevant information	
1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	A. All of the above
File Description	
Data as per Data Template	
List of persons who participated in the process of in-house curriculum planning	
Meeting notice and minutes of the meeting for in-house curriculum planning	
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	
Any other relevant information	
1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	A. All of the Above
File Description	Documents
Data as per Data Template	View
URL to the page on website where the PLOs and CLOs are listed	https://www.ctce.in/p https://www.ctce.in/p
Prospectus for the academic year	View
Report and photographs with caption and date of student induction programmes	View

Report and photographs with caption and date of teacher orientation programmes	View U
Any other relevant information	No File U

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / elective teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered progi

28

File Description
Data as per Data Template
Circular/document of the University showing duly approved list of optional /electives / pedagogy
Academic calendar showing time allotted for optional / electives / pedagogy courses
Any other relevant information

1.2.2 - Number of value-added courses offered during the year

2

1.2.2.1 - Number of value-added courses offered during the year

2

File Description
Data as per Data Template
Brochure and Course content along with CLOs of value-added courses
Any other relevant information

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 di

25

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2

25

File Description
List of the students enrolled in the value-added course as defined in 1.2.2
Course completion certificates
Any other relevant information

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

[All of the above](#)

Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	
File Description	
Data as per Data Template	
Relevant documents highlighting the institutional facilities provided to the students to avail self per Data Template	
Document showing teachers' mentoring and assistance to students to avail of self-study courses	
Any other relevant information	
1.2.5 - Number of students who have completed self-study courses (online /offline, bey	
0	
1.2.5.1 - Number of students who have completed self-study courses (online /offline, be	
0	
File Description	
Data as per Data Template	
Certificates / evidences for completing the self-study course(s)	
List of students enrolled and completed in self study course(s)	
Any other relevant information	
1.3 - Curriculum Enrichment	
<p>1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and attitudes related to various learning areas Describe the curricular thrusts to achieve the words each A fundamental or coherent understanding of the field of teacher education Proce for different levels of school education skills that are specific to one's chosen specialization has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence Communication Skills, Collaboration with others, etc.</p>	
<p>1. A FUNDAMENTAL OR COHERENT UNDERSTANDING OF THE FIELD OF TEACHER EI</p> <p>To give understanding about the field of teacher education, Induction/ conducted for the newly admitted students in which they are made aware activities of the teacher education programmes that will be implemented same direction numbers of Expert talks are arranged and resource persons of teacher Education on different topics related to teaching profession</p>	
<p>2. DEVELOPMENT OF COMPETENCIES AND PROCEDURAL KNOWLEDGE</p> <p>Our institution provides hands-on experience to the students to equip skills to enhance quality of education. Students apply their newly acquired</p>	

competencies during school internship and field engagement activities the entire emphasis is on the students' skill development. Proper execution of activities involved in these courses which help in the holistic development of students.

3. VALUES, ATTITUDES, SKILLS

Our college provides value education through various competitions, workshops, and projects. Activities like peer observation during internship help them to learn and develop their communication skills.

File Description

List of activities conducted in support of each of the above

Documentary evidence in support of the claim

Any other relevant information

Photographs indicating the participation of students, if any

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as global perspective. Describe in not more than 100-200 words how students are familiarized with the diversities in the school system with respect to: Development of school system Functioning of various Boards of School Education Assessment systems Norms and standards State-wise variations International and comparative studies

Students are oriented about different schools: CBSE & PSEB text books are available in the library for referencing. Students of the teacher education institution are familiarized with the diversities in the school system as well as practical knowledge through curriculum, school internship programmes. They are made aware of functioning of different schools through various activities. They observe and prepare a profile of the school depicting the functioning of the school is affiliated in their field engagement. The students are acquainted with the diversities in the school system during the induction session conducted before the commencement of internship programmes, pre & post internship sessions are conducted to familiarize them with the development of school system and related aspects. During internship programme, they interact with the school administrative staff and teachers and conduct various activities to know about the assessment system, norms and standards of the schools. Different Boards help the pupil teachers to understand the functioning of the school education.

File Description

Action plan indicating the way students are familiarized with the diversities in Indian school system

Documentary evidence in support of the claim

Any other relevant information

1.3.3 - Students derive professionally relevant understandings and consolidate these into the range of curricular experiences provided during Teacher Education Programme. Describe the ways in which students develop understanding of the interconnectedness of the various learning engagements in the professional field in not more than 100-200 words

CT college of education provides opportunities to students to organize thematic assemblies, National and International days' celebration, creative writing for wall magazine, etc. go a long way to develop understanding various learning engagements among students. Cultural and sports activities discipline, punctuality, time management, coordination, cooperation & Students are also appointed as members in various college committees. responsibilities for smooth conduct of different programmes in college the e- platforms like Zoom and Google meet to conduct meetings, prepare examinations, creating google classrooms and google forms, etc. .Academic curricular and co-curricular activities for wholesome personality development enhancement programme and Extension Lectures.Pre Internship, Demonstration lessons.Skill in teaching, Simulated Teaching Internship for an extended all the necessary skills for being a successful teacher.Finishing school confident, ready to move in the world of work.Familiarisation of tools competencies and Entrepreneurship in education are incorporated in the

File Description	Doc
Documentary evidence in support of the claim	
Any other relevant information	

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum - semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	All of the above
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File Description
Sample filled-in feedback forms of the stake holders
Any other relevant information

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected available on website
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File Description
Stakeholder feedback analysis report with seal and signature of the Principal
Action taken report of the institution with seal and signature of the Principal
Any other relevant information

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

2.1.1.1 - Number of students enrolled during the year	
193	
File Description	
Data as per Data Template	
Document relating to sanction of intake from university	
Approval letter of NCTE for intake of all programs	
Approved admission list year-wise/ program-wise	
Any other relevant information	
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable	
25	
2.1.2.1 - Number of students enrolled from the reserved categories during the year	
25	
File Description	
Data as per Data Template	
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide	
Final admission list published by the HEI	
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC year	
Any other relevant information	
2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year	
0	
2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the ye	
0	
File Description	
Data as per Data Template	
Certificate of EWS and Divyangjan	
List of students enrolled from EWS and Divyangjan	
Any other relevant information	
2.2 - Honoring Student Diversity	
2.2.1 - Assessment process is in place at entry level to identify different learning needs of st undergo professional education programme and also the academic support provided to stude	

entry level to identify different learning needs of students and their level of readiness to un and also the academic support provided to students, in not more than 100-200 words.

For the assistance of students who want to undergo professional education being set up at the institution level, where the teachers as well as parents (and their parents) interact with the students and their parents and assess their requirements. Guidance and counselling is provided to them and queries regarding the same are sorted out. Admission to B.Ed course is granted on the basis of entrance examination conducted by three universities (GNDU Amritsar, PU Chandigarh or Punjabi University Punjab Government). The merit is prepared on the basis of marks of graduation and the emphasis of testing Teaching Aptitude. For M.Ed course the entrance examination is conducted by the institution organises orientation programme for the students at the college level and it takes every possible measure to understand the needs and requirements of the students at the commencement of the session. The introductory session of students includes discussion on language, communication skills, aptitude towards teaching, their talent and current topics for group discussion to assess their thinking skills. The students' curricular skills are identified through talent hunt programme organised by the institution.

File Description
Documentary evidence in support of the claim
Documents showing the performance of students at the entry level
Any other relevant information

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	All of the above
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File Description
Data as per Data Template
Relevant documents highlighting the activities to address the student diversities
Reports with seal and signature of Principal
Photographs with caption and date, if any
Any other relevant information

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left	Two of the above
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to the judgment of the individual teacher/s Whenever need arises due to student diversity	
File Description	
Relevant documents highlighting the activities to address the differential student needs	
Reports with seal and signature of the Principal	
Photographs with caption and date	
Any other relevant information	
2.2.4 - Student-Mentor ratio for the academic year	
10:1	
2.2.4.1 - Number of mentors in the Institution	
19	
File Description	
Data as per Data Template	
Relevant documents of mentor-mentee activities with seal and signature of the Principal	
Any other relevant information	
2.3 - Teaching- Learning Process	
2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes e learning, problem solving methodologies, brain storming, focused group discussion, online m Describe the varied modes of learning adopted and their basic rationale for adopting such le each programme in not more than 100-200 words.	
During the academic year 2020-2021, the teaching-learning activities mode. Even in an online mode, participatory learning, focused group c Online as well as Offline references related to theory courses are al student learning. Orientation about Online Exams was also given to th their learning. The students made online presentations on the given t discussions and seminar presentation based on theory courses. Lesson Aids workshop, Online Internship orientation, Lesson guidance and den were also conducted for development of teaching competencies among st Lessons based on Theme, Constructivism, Nai talim -Experiential learr of multimedia approach. The basic rationale for adopting various mode develop multifarious abilities and skills in student.	
File Description	
Course wise details of modes of teaching learning adopted during the academic year in each pro	
Any other relevant information	

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

19

File Description
Data as per Data Template
Link to LMS
Any other relevant information

2.3.3 - Number of students using ICT support (mobile-based learning, online material, pc apps etc.) for their learning, during the academic year

193

File Description	D
Data as per Data Template	
Programme wise list of students using ICT support	
Documentary evidence in support of the claim	
Landing page of the Gateway to the LMS used	
Any other relevant information	

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Four of the above

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	No File Up1
Link of resources used	https://chat.whatsapp.com/D https://classroom.google.com/c/M
Any other relevant information	No File Up1

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in 200 words the nature of mentoring efforts in the institution with respect to working in team of self with colleagues and authorities balancing home and work stress keeping oneself abre education and life

A mentoring system is well in place in college where each teacher and faculty members identify, reflect and engage with diverse learners in mentoring relationship. Tutorials are taken by the teachers as per the tutorial sessions, gaps, if any, are identified by the teachers and remedial classes. Teachers provide guidance and full support to the strong bond which is required for a healthy relationship amongst team new ideas to design a wide variety of working models, charts and teaching free coaching classes for various National and state level Competitive UGC, PSTET and CTET. Mentors reduce the stress level of his/her mentee life skills. Staff members are encouraged to attend orientation, refresher Training Programme, workshops, seminars etc. Teachers in turn motivate various seminars and take part in various debates, declamations. Even the latest technologies.

File Description	Doc
Documentary evidence in support of the claim	
Any other relevant information	

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Five/Six of the above

File Description
Data as per Data Template
Documentary evidence in support of the selected response/s
Reports of activities conducted related to recent developments in education with video graphic
Any other relevant information

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking students

The college makes an effort to provide an ambience conducive to learning skills like creativity, innovativeness, empathy, life skills etc. and student teachers can be trained enough to face the challenges in their sessions are organized to maintain a good interaction among the students Teachers adopt constructivist approach teaching whereby students are own knowledge. The College also organizes field visits or Projects for promote participative learning. The College also organizes workshops, extension lectures in order to develop & nourish creative and innovative encouraged to participate in various literary items like quiz competition elocution, poem recitation etc so that their literary and thinking skills

student teachers are instructed and trained to develop creative and i the guidance of respective pedagogy teachers. Students are also allot during their course of study which helps in promoting group dynamics

File Description	Doc
Documentary evidence in support of the claim	
Any other relevant information	

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	All of the above
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File Description
Data as per Data Template
Documentary evidence in support of the selected response/s
Reports of activities with video graphic support wherever possibl
Any other relevant information

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	Ten/All of the abo
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File Description
Data as per Data Template
Reports and photographs / videos of the activities
Attendance sheets of the workshops / activities with seal and signature of the Principal

Documentary evidence in support of each selected activity	
Any other relevant information	
2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback	Three of the above
File Description	
Data as per Data Template	
Details of the activities carried out during the academic year in respect of each response indicated	
Any other relevant information	
2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	All of the above
File Description	
Data as per Data Template	
Samples prepared by students for each indicated assessment tool	
Documents showing the different activities for evolving indicated assessment tools	
Any other relevant information	
2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	All of the above
File Description	
Data as per Data Template	
Documentary evidence in support of each response selected	

Sample evidence showing the tasks carried out for each of the selected response	
Any other relevant information	
2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	All of the above
File Description	
Data as per Data Template	
Documentary evidence showing the activities carried out for each of the selected response	
Report of the events organized	
Photographs with caption and date, wherever possible	
Any other relevant information	
2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	All of the above
File Description	
Data as per Data Template	
Samples of assessed assignments for theory courses of different programmes	
Any other relevant information	
<p>2.4.8 - Internship programme is systematically planned with necessary preparedness Describe organizing internship programme in not more than 100-200 words with respect to the following for internship: participative/on request Orientation to school principal/teachers Orientation role of teachers of the institution Streamlining mode/s of assessment of student performance</p> <p>Internship programme is systematically planned, involving the school students are allotted schools by college keeping in mind the 10km radius capacity and subject wise requirement of the schools. Time to time intern principals to get feedback and further pursuance of internship activities internship programme with the consent of HOI organizes orientation-cum school Principals. The list of participating teachers is sent to the college commencement of internship. Detailed instructions are given to the student teachers, the student teachers are required to undertake a variety of tasks are oriented by Skill -in teaching In-charge and concerned supervisor</p> <p>Lessons delivered are observed by the school teachers and concerned supervisors and also verify whether the students rectify the corrections suggested</p>	

in a ritual manner but they are suggestive in nature for the further the prospective teachers. Also, feedback to every pupil teacher is provided by the supervisor. Student teachers perform various internship activities with supervisory support and feedback from faculty as per university prescribed.

File Description	Doc
Documentary evidence in support of the claim	
Any other relevant information	

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

95

File Description	Doc
Data as per Data Template	
Plan of teacher engagement in school internship	
Any other relevant information	

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning - home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports

Nine/All of the above

File Description
Data as per Data Template
Sample copies for each of selected activities claimed
School-wise internship reports showing student engagement in activities claimed
Wherever the documents are in regional language, provide English translated version
Any other relevant information

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe the monitoring mechanisms adopted to ensure optimal impact of internship in schools with student teachers, school principal, school teachers and peers.

Internship is a mandatory part of teacher education programme. During the 16 weeks, institution adopts effective monitoring mechanisms to ensure the quality of internship in school.

Role of teacher educators

Two composite discussion lessons and 25 lessons of each pedagogy are entire internship; teacher educators monitor all the activities at re feedback on their subject files.

Role of school Principal

During the internship, pupil teachers are directly under the control discharge all duties assigned by him/her. One teacher of the college During their stay in school, the students observe complete discipline certified by the head of practicing school.

Role of school teachers

The pupil teachers are under the supervision of senior teachers of th performance is observed and evaluated by the mentor and suitable feed are suggested to them.

Role of Peers

Peer groups observe at least 10 lessons per subject of each student a strengths and weaknesses.

File Description	
Documentary evidence in support of the response	
Any other relevant information	
2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)	All of the above
File Description	
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes)	
Two filled in sample observation formats for each of the claimed assessors	
Any other relevant information	
2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	Five of the above
File Description	
Format for criteria and weightages for interns' performance appraisal used	
Five filled in formats for each of the aspects claimed	

Any other relevant information
2.5 - Teacher Profile and Quality
2.5.1 - Number of fulltime teachers against sanctioned posts during the year
19
File Description
Data as per Data Template
Sanction letters indicating number of posts (including management sanctioned posts) with seal of the principal
English translation of sanction letter, if it is in regional language
Any other relevant information
2.5.2 - Number of fulltime teachers with Ph. D. degree during the year
2
File Description
Data as per Data Template
Certificates of Doctoral Degree (Ph.D) of the faculty
Any other relevant information
2.5.3 - Number of teaching experience of full time teachers for the during the year
19
2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year
112
File Description
Copy of the appointment letters of the fulltime teachers
Any other relevant information
2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts to keep themselves updated professionally in not more than 100-200 words
1. In house discussions on latest development in education 2. Share information with colleagues and with other institutions on policies and regulations issued by the government
Teachers at CTCE put efforts to keep themselves updated professionally. In these types of discussions all the faculty members participate actively. Topics for discussion are selected among latest development in education. Different policies and regulations are issued by the government.

teachers at CTCEaims at discussing them with each other to keep them discussions on current developments and issues in education.

To make themselves aware about recent changes and development in education

To create awareness regarding issues of policies and regulations.

To strengthen the base of students according to change in system

To get ready for changes in education system.

To provide solution of queries related to different issues and challenges

To make the teachers aware about the changes going in the education system through discussion sessions on recent policies and regulations which are issued at regular intervals. The queries of the teachers are solved related to different issues according to teacher's interest to know more about the recent trends in education. To provide information with other teachers about policies and regulations on regular basis.

File Description	Documentation
Documentary evidence to support the claim	
Any other relevant information	

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Internal Evaluation in the institution highlighting its major components in not more than 100 words

Continuous Internal Evaluation and External Exam are two important evaluation methods of the B.Ed Programme. Every theory course of the B.Ed programme has Internal work to be completed by a teacher trainee. It is mandatory for the teacher to complete the internal work for all the theory courses of B.Ed programme which comprises of assignments, projects, exams etc. There are Project based activities in all the four semesters. Project based activities comprise of Community work, internship projects, preparing reflective journal, action research and Preparation of lesson plans. With theory courses there are two ability courses for which the teacher has to submit reports. University final exams were conducted Online by the college in the 19 situations in the academic year 2020-2021

File Description	Documentation
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Head of Institution	
Any other relevant information	

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group

Five of the above

performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	
---------------------------------------------------------------------------------------------------------------------------	--

File Description

Copy of university regulation on internal evaluation for teacher education

Annual Institutional plan of action for internal evaluation

Details of provisions for improvement and bi-lingual answering

Documentary evidence for remedial support provided

Any other relevant information

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The College has a Grievance Redressal Committee for the assistance of session, Examination related grievances such as Online exam ,Network i academic year 2020-21. Examination committee members oriented student Mock test were conducted for each course to acquaint students about Or instructions were posted in student whatsapp groups and same were exp members. Individual issues were resolved by Mentors at the time of Exa sessions were also conducted to solve the difficulties of students re

File Description

Academic calendar of the Institution with seal and signature of the Principal

Any other relevant information

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation I academic calendar for the conduct of Internal Evaluation in the institution in not more than

Before the commencement of the academic year, the Institution prepare calendar' containing the relevant information regarding the teaching days), various events to be organized, holidays, dates of internal ex examination etc. The academic calendar is prepared so that teachers s regarding continuous internal evaluation process. The students academ regularly by adopting the strategy of continuous internal evaluation, test and semester examinations. The review of internal assessment is regularly. For the implementation of InternalAssessment Process, Exan the college level which monitor overall internal assessment process.

The examination committee, send the information to the University abc appearing for the examination. After receiving enrolled list of the s college prepares seating arrangement charts, list of invigilators etc assessment is maintained at the college level.

Every department has to submit the compliance of the academic calenda submissions. In addition the internal audit conducted which ensures t

File Description

Academic calendar of the Institution with seal and signature of the Principal
Any other relevant information
2.7 - Student Performance and Learning Outcomes
<p>2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs and the institution ensures alignment of stated PLOs and CLOs with the teaching learning process in</p> <p>CTCE follows the outcome-based education; hence the PLOs and CLOs are mission of college. CTCE focuses on development of its students not only in education in teacher training but also in instilling a sense of self on those targeted aims and objectives rigorously to provide quality education as well as to achieve the expected outcome (B.Ed & M.Ed Program)</p> <ol style="list-style-type: none"> 1. Acquire conceptual tools of sociological analysis and hands-on experience in communities, children and schools. 2. Apply knowledge of various aspects of development of learner for professional growth 3. Develop skills regarding various role of teacher in facilitating learning 4. Develop a conceptual understanding about issues of diversity, inequality and marginalization in Indian society and the implications for education. 5. Apply constructivist and cooperative learning principles for teaching 6. Analyze contexts and the relationship between school curriculum, policy and practice 7. Use ICT for enhancing learning-teaching process. 8. Develop understanding of various aspects of teacher's professional growth 9. Relate knowledge about gender, school and society with learning. 10. Acquire basic understanding about new trends in education. 11. Develop understanding of various avenues of teacher's professional growth 12. Develop understanding of various avenues of teacher's professional growth 13. Understand and appreciate the research perspective on various practices 14. Develop capacities for being efficient and effective educational leader
File Description
Documentary evidence in support of the claim
Any other relevant information
2.7.2 - Pass percentage of Students during the year
File Description
Data as per Data Template

Result sheet for each year received from the Affiliating University
Certified report from the Head of the Institution indicating pass percentage of students program
Any other relevant information

2.7.3 - The progressive performance of students and attainment of professional and personal CLOs is monitored and used for further improvements

The college offers a B.Ed & M.Ed programme with clearly defined outcomes with each other. The college has a well planned and systematic process to collect data on PLO's and CLO's and uses them to overcome the barriers to learning.

Different ways in which the students and staff are made aware of learning follows: a) Teachers plan those learning activities in the subject classes and analyze their learning outcomes. b) The results of each academic year are discussed with the Principal with the HOD, who in turn discusses them with the teachers. c) Students' achievements are prominently displayed to encourage new learners to work hard. d) Meritorious students are felicitated for their performance by the management. e) Outcomes of other co-curricular and extracurricular activities are also displayed from time to time in classes also so that they understand the importance of learning. f) Winners of cultural and Sports events are awarded prizes.

Information about student learning is assessed through both direct and indirect measures. Measures may include homework, quizzes, exams, reports, essays, research projects, analysis and other performances.

File Description
Documentary evidence showing the performance of students on various internal assessment tasks
Any other relevant information

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment

174

File Description
Number of students achieving on an average 70% or more in internal assessment activities during the year
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year
Any other relevant information

2.7.5 - Performance of students on various assessment tasks reflects how far their initial learning needs are met. Describe with examples the extent to which the assessment task and the performance of students meet their learning needs in not more than 100 -200 words.

The institution has made various provisions for assessing student's learning needs. The institution interacts with the parents and the students to assess their needs and expectations. The institution is acquainted with the course, mode of internal assessment, curricular and co-curricular activities.

rules and regulations and facilities available in the institute. Through programme, new entrants are acquainted by teachers about the course content, assessment, curricular and co-curricular activities, rules and regulations in the institute. A series of talent search programmes in various fields of sports and fine arts are organized to discover the hidden talent of students. It also conducts remedial classes for the under-performing students in different skills and competencies. Mentor-mentee interaction keeps faculty in touch with students and stimulates overall personality development among students. In the programme, the peer group is also encouraged to observe the lessons and give suggestions. Interns are evaluated on the basis of various activities i.e., maintenance of registers, action research, organization of co-curricular activities, Making Competition, Independence Day Celebration, Quiz Competition, Sports Competition, etc.

File Description	Documents
Documentary evidence in respect to claim	
Any other relevant information	

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

<https://docs.google.com/forms/d/e/1FAIpQLSeoEFVnlzCmcM8QU0qVqLQMkNfgUvc=0&c=0&w=1&flr=0>

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies

0

File Description	Documents
Data as per Data Template	
Sanction letter from the funding agency	
Any other relevant information	

3.1.2 - Number of grants received for research projects from government and / or non-government agencies (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	
Income Expenditure statements highlighting the research grants received certified by the auditor	
Any other relevant information	

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	Two of the above
File Description	
Data as per Data Template	
Institutional Policy document detailing scheme of incentives	
Sanction letters of award of incentives	
Income Expenditure statements highlighting the relevant expenditure with seal and signature of	
Documentary evidence for each of the claims	
Any other relevant information	
3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	All of the above
File Description	
Documentary evidences in support of the claims	
Details of reports highlighting the claims made by the institution	
Reports of innovations tried out and ideas incubated	
Copyrights or patents filed	
Any other relevant information	
3.2 - Research Publications	
3.2.1 - Number of research papers / articles per teacher published in Journals notified o	
12	
File Description	
Data as per Data Template	
First page of the article/journals with seal and signature of the Principal	
E-copies of outer jacket/contents page of the journals in which articles are published	

Any other relevant information
3.2.2 - Number of books and / or chapters in edited books published and papers in National proceedings per teacher during the year
3
File Description
Data as per Data Template
<ul style="list-style-type: none"> First page of the published book/chapter with seal and signature of the Principal
E-copies of outer jacket/contents page of the books, chapters and papers published along with national / international conference-proceedings per teacher
Any other relevant information
3.3 - Outreach Activities
3.3.1 - Number of outreach activities organized by the institution during the year
3.3.1.1 - Total number of outreach activities organized by the institution during the year
6
File Description
Data as per Data Template
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal
Any other relevant information
3.3.2 - Number of students participating in outreach activities organized by the institution during the year
3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year
193
File Description
Event-wise newspaper clippings / videos / photographs with captions and dates
Report of each outreach activity with seal and signature of the Principal
Any other relevant information
3.3.3 - Number of student participation in national priority programmes such as Swachh sensitivity, Yoga, Digital India, National Water Mission during the year
193
3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year
193

File Description
Data as per Data Template
Documentary evidence in support of the claim along with photographs with caption and date
Any other relevant information

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students community development Describe the way in which outreach activities conducted sensitized development in not more than 100-200 words.

The institution organises a range of outreach activities for welfare development of students. These activities are performed in collaborat Some of these organizations/bodies are: NSS, Red Ribbon Club, partner hospitals, apahaz ashram, NGOs;. The NSS wing of the college organize local communities where students conduct literacy camps for adults ar cleanliness and plantation drives and spread awareness programs regar College organize various activities like awareness programs, celebrat students of partner schools. The institution also participates in loc awareness among local communities regarding health and other malpract Bharat Abhiyan, Weekend of Wellness etc. Days and weeks are also cele assemblies are conducted in order to sensitize students towards varic outreach activities benefit neighbourhood communities as well as stud

File Description
Relevant documentary evidence for the claim
Report of each outreach activity signed by the Principal
Any other relevant information

3.3.5 - Number of awards and honours received for outreach activities from government

0

File Description	1
Data as per Data Template	
Appropriate certificates from the awarding agency	
Any other relevant information	

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during

2

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. duri

2

File Description	
Data as per Data Template	
List of teachers/students benefited by linkage - exchange and research	
Report of each linkage along with videos/photographs	
Any other relevant information	
3.4.2 - Functional MoUs with institutions of National and / or International importance, c houses etc. during the academic year	
2	
File Description	
Data as per Data Template	
Copies of the MoU's with institution / industry/ corporate houses	
Any other relevant information	
3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	Five/Six of the ab
File Description	
Data as per Data Template	
Report of each activities with seal and signature of the Principal	
Any other relevant information	
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, labor equipment, computing facilities, sports complex, etc. for the various programme offered De Teaching -Learning as per the minimum specified requirement by statutory bodies in not mo	
CTCollege of Education(B.Ed.) is situated at Jalandhar,Punjab. The Cc infrastructural facilities for staffs, professors as well as students building present in the campus and have various facilities. The insti Multipurpose Hall with the capacity of 200 students &College library books and every student has the rights to access the facilities avail	

Principal's office with reception room, Girls' Common Room, Boys' Common Room, Science Lab, ET/ICT Resource centre, and Admin Office, Store Room, Staff Room, office, Activity Room, . There is separate arrangement of toilet etc. The institute also provides different laboratories- Science Lab, Language Lab. and Computer Laboratory. An attractive canteen is also Regular landscaping of the campus with trees and plants is done by the college .All the rooms and offices are well furnished and properly ventilated.

File Description

List of physical facilities available for teaching learning

Geo-tagged photographs

Any other relevant information

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart boards etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

02

File Description

Documents

Data as per Data Template

Geo-tagged photographs

Link to relevant page on the Institutional website

[h](#)

Any other relevant information

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (IN)

0.09853

File Description

Data as per Data Template

Income Expenditure statements highlighting the expenditure on infrastructure augmentation with approval of CA and the Principal

Any other relevant information

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System. Describe the features of Library Automation in not more than 100 - 200 words.

The CTCE College of Education has a well-stocked library automated with software from 9:00 A.M. to 4:30 P.M. on all working days. All the bibliographies have been entered in NIMBUS Software .Approx. 100 students can use the library at a time. Book circulation and periodical sections are recorded into specified registers.

classifying material as per Dewey Decimal Classification Scheme (DDC) and have been providing awareness services such as the list of new titles, art and science year affiliated university exam question papers. An advisory committee is formed to arrange the required titles and the number of books before the start of each session/semester on the recommendation of the teaching staff. The library is open to all students available for needy students. New arrivals are displayed on the notice board. The library is provided with a Library cum Identity Card to get books issued through it. The library is under CCTV surveillance and is well protected with fire extinguishers.

File Description	Documents
Bill for augmentation of library signed by the Principal	
Web-link to library facilities, if available	http://www.sindhu.ac.in
Any other relevant information	

4.2.2 - Institution has remote access to library resources which students and teachers use for remote access to library resources used by teachers and students in not more than 100 - 200 computers.

Nil

File Description	Documents
Landing page of the remote access webpage	
Details of users and details of visits/downloads	
Any other relevant information	

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	One of the above
------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------

File Description
Data as per Data template
Receipts of subscription /membership to e-resources
E-copy of the letter of subscription /member ship in the name of institution
Any other relevant information

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year.

0.18363

File Description
Data as per Data Template
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources and signature of both the Principal and Chartered Accountant

Any other relevant information	
4.2.5 - Per day usage of library by teachers and students during the academic year	
4.2.5.1 - Number of teachers and students using library for Month one (not less than 20	
550	
File Description	
Document showing the number of teachers and students using library / e-library per working day 10 days each for five months during the academic year with seal and signature of both the library	
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working institution	
Any other relevant information	
4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education -general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	All of the above
File Description	
Data as per Data Template	
Any other relevant information	
4.3 - ICT Infrastructure	
4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi not more than 100 - 200 words	
<p>CT College of Education is committed to providing state-of-the-art ICT Technology (ICT) facilities to enhance the learning and teaching experience faculty members. There is comprehensive range of ICT resources, including computer labs, and other digital tools, and the systems and facilities institution. . Lab in-charge is responsible to maintain and upgrade the equipment's from time to time. The Physical Verification is carried out working/nonworking/missing equipment etc. Proper records of utilization of other required material for ICT Practical's are maintained throughout more than 60 computers are for students and faculty, all computers are broad band facility. The Wi-Fi network is equipped with the latest technology speed connectivity, enabling users to browse the internet, access online collaborative learning. College also recognizes the importance of integrating resources into the learning process, and offers a range of digital learning</p>	

interactive and engaging classroom experiences. These tools may include multimedia software, educational apps, and online platforms for collaboration.

File Description

Document related to date of implementation and updation, receipt for updating the Wi-Fi

Any other relevant information

4.3.2 - Student - Computer ratio during the academic year

3:1

File Description

Data as per data template

Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal

Any other relevant information

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

D. 50 MBPS - 250MB

File Description

Receipt for connection indicating bandwidth

Bill for any one month during the academic year indicating internet connection plan, speed and

Any other relevant Information

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

Two of the above

File Description

Documents

Data as per Data Template

[View File](#)

Link to videos of the e-content development facilities

<https://www.facebook.com/CTGroupofinstitutions/mibextid=k>

List the equipment purchased for claimed facilities along with the relevant bills

No File Upload

Link to the e-content developed by the faculty of the institution

https://cup.edu.in/school-content_module/CIE

Any other relevant information

No File Upload

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities (in Lakhs)

0.82251

File Description

Data as per Data Template

Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Accountant

Any other relevant information

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

CT College of Education established systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratory, sports complex, canteen, library, etc. The maintenance of these facilities is carried out by the help of in house staff on daily basis. Supervisor is appointed to monitor the maintenance of these facilities. Every laboratory has one teacher as lab incharge, Lab in-charge is responsible to maintain and upgrade the laboratory with necessary equipment's from time to time. The college displays on the notice board.

Library: Daily routine work of the library is done by Librarian with the main focus is on the availability and utilization of instructional materials. Procurement of books as per the requirement is done by library.

Sport complex & equipments is maintained by Sports department. Proper utilization of sport facilities, activities held, awards for the students.

Checking of ICT tools, fans, electricity connections, bulb holders of regular basis with the Help of supportive staff. The classrooms and canteen are maintained on regular basis.

File Description

Documents

Appropriate link(s) on the institutional website

[ht](#)

Any other relevant information

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training

Five for the above

Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	
File Description	
Data as per Data Template	
Report on each capability building and skill enhancement initiative adopted with seal and signature	
Sample feedback sheets from the students participating in each of the initiative	
Photographs with date and caption for each initiative	
Any other relevant information	
5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Nine or more of the above
File Description	Documents
Geo-tagged photographs	
Any other relevant information	
5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	
Data as per Data Template for the applicable options	
Institutional guidelines for students' grievance redressal	
Composition of the student grievance redressal committee including sexual harassment and ragging	
Samples of grievance submitted offline	
Any other relevant information	
5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer	Three of the above

is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

File Description

Data as per Data template

Income Expenditure statement highlighting the relevant expenditure towards student concession sanction letter

Report of the Placement Cell

Any other relevant information

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of students
11	95

File Description

Data as per Data Template

Reports of Placement Cell for during the year

Appointment letters of 10 percent graduates for each year

Any other relevant information

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

6

File Description

Data as per Data Template

Details of graduating students and their progression to higher education with seal and signature

Documentary evidence in support of the claim

Any other relevant information

5.2.3 - Number of students qualifying state/national level examinations during the year

6

File Description

Data as per Data Template
Copy of certificates for qualifying in the state/national examination
Any other relevant information

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning De plays a proactive role in the institutional functioning and contribute for students welfare in

The CT College of Education has a Students Representative body and it The council gives the students a voice - a platform to be heard,with the qualities of leadership and responsibility in the students, an ac place along with a strong representation of students in the academic bodies/committees.The College appoints a CR (Class Representative),it represent each class of students in the college with regular meetings efficiency and effectiveness in putting forward the interests and vie students council members are elected by the students using democratic act as a link between students and the faculty members and the colleg

The Student council as a whole has responsibility for :-

- * Working with the staff management and fellow students.
- * Communicating and consulting with all of the students in the colleg
- * Involving maximum students as possible in the activities of the cou

The purpose of a student council at any level is to develop leadershi democracy.

File Description
Copy of constitution of student council signed by the Principal
List of students represented on different bodies of the Institution signed by the Principal
Documentary evidence for alumni role in institution functioning and for student welfare
Any other relevant information

5.3.2 - Number of sports and cultural events organized at the institution during the year

09

File Description
Data as per Data Template
Reports of the events along with the photographs with captions and dates
Copy of circular / brochure indicating such kind of events
Any other relevant information

5.4 - Alumni Engagement	
5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes to the development of institution Describe the role of alumni association in the development of institution in not less than two significant contributions in any functional aspects	
CT College of Education devoted to cherishing the relationship with its alumni through regular touch-ups, college interactions, and friendly get-togethers. It is required to have an Alumni Association Cell to conduct Alumni Meet every year where the alumni meet together offering their vibrant participation in all spheres of college development. In addition, the addition of new alumni members is a common practice every year. It means ways and means to improve the academic environment of the institution and contribute on the scope of higher education and employment opportunities. The alumni have been awarded on various prestigious designations such as principals, coordinators, etc. for the placement of our students in different schools and Colleges. These members of the institution on various occasions like teacher's day, annual function, etc. share their personal experiences during their professional journey. They are frequently invited during final discussion of skill in teaching for the placement of students. At this event, they provide excellent feedback to improve the internal teaching-learning environment. Due to covid 19 an online alumni meet was arranged.	
File Description	
Details of office bearers and members of alumni association	
Certificate of registration of Alumni Association, if registered	
Any other relevant information	
5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	Five/Six of the above
File Description	
Documentary evidence for the selected claim	
Income Expenditure statement highlighting the alumni contribution	
Report of alumni participation in institutional functioning for the academic year	
Any other relevant information.	
5.4.3 - Number of meetings of Alumni Association held during the year	
1	
File Description	
Data as per Data Template	

Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal
Association

Any other relevant information

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating, nurturing and furthering any special talent/s in them. Describe the mechanism through which support system to the institution in motivating, nurturing special talent in not more than 100

An Association has been formed by graduates and former students as an Alumni Association of the Institute. The organization of various social events, raising funds for the association. The alumni are the face of the Institute and contribute a significant contribution of all alumni and considers them as a source of the institution's growth. It plays an active role in motivating students as well as nurturing and furthering their talents. The Collegewas formed with the primary objective of fostering a sense of belonging among the students of the institution. The association is dedicated to bringing together all alumni on a common platform to build another channel of personal and professional communication. "Self Help" within the community. Planning and organizing successful events and programs. Alumni are very active in promoting, mentoring and guiding the current students. They also worked extensively in connecting the alumni with its Alma Mater through seminars, talks, workshops by eminent Alumni at various levels. The association's primary objective is to strengthen the bond between old students and the institution and to create a network that maintains a relationship between the Institute and its alumni.

:

File Description

Doc

Documentary evidence in support of the claim

Any other relevant information

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participation of the teachers, students and non-teaching staffs in its decision making bodies. Describe the vision and mission statement of the institution on the nature of governance. 200 words.

The institution's vision and mission reflects the distinctive character of the college. The college focuses at developing competencies among students and staff to turn this vision into reality. It fosters the teaching-learning process, research & innovation, and functional relationships with all the stakeholders for the overall growth of the individual and society. The Management, Principals, and Teachers play an important role in implementing the vision and mission of the institution in the decision-making process. Various clubs and committees are constituted for the functioning of the college and for overall management of the various departments. The teacher In-charge of various committees and cells along with the non-teaching staff work together. All are committed and put hard efforts in putting the institution into a better shape.

into practice. Along with it, every section has a Class Representative selection procedure to put forward the interests and views of student of the Indian cultural traditions and modern technologies, the college human resources reservoir to produce world class professionals and citizens, human as well as material to prepare passionate, innovative teachers with commitment to excellence and professional outlook.

File Description

Vision and Mission statements of the institution

List of teachers, students and non-teaching staff on decision making bodies of the institution with signature of the Principal

Documentary evidence in support of the claim

Any other relevant information

6.1.2 - Institution practices decentralization and participative management Describe the participative management practiced in the institution in not more than 100 - 200 words

CT College of Education always takes initiatives to endorse the decentralization and staff participation by assigning them the administrative roles. The college follows a democratic and participative system. The institution follows a democratic governance with all stakeholders participating actively in its administrative functions. All such norms laid down by the Guru Nanak Dev University, Amritsar are followed. There are several staff committees such as IQAC, Examination Committee, CCA, Discipline Committee, Sports Committee, Anti-Ragging Committee, Women's Cell, etc. have been constituted. The students are also members of many committees and participate in the functioning of the committees. Each of these committees is headed by a staff member and executes them under the supervision of the Principal. These committees are involved in the functioning of admissions, examinations, student welfare, sports, cultural activities, etc. When it is required, the meetings of these committees are also held. The Class Representative (CR) system is fundamental to student representation as leaders. It is a system where each class of students in the college with regular meetings held to ensure the effectiveness in putting forward the interests and views of the students. The college takes effective measures in encouraging and supporting the improvement of its effectiveness and efficiency throughout the year.

File Description

Relevant documents to indicate decentralization and participative management

Any other relevant information

6.1.3 - The institution maintains transparency in its financial, academic, administrative and the institution towards maintenance of transparency in its financial, academic, administrative and financial. 100 - 200 words.

Institution conducts internal and external financial audits regularly every year. The auditors visit the college at regular intervals; they verify the financial records and ensure transparency.

with the supporting documents and approval of proper authority for e-Transparency is also followed in academic functioning of the college. GNDU and UGC are followed. All the Administrative activities are also of students' admission work, examination work, purchase, accounts and governance. Admission process is fair and based upon merit and entrance university. Admission processes of various courses are based upon pre Library is partially automated e.g. records are maintained online for books.

Transparency is also clearly visible in the academic functioning of the commencement of the session, college Academic calendar is prepared and curricular of the coming year and is also uploaded on the website. Timely prepared and circulated among the faculty timely. All the administrative matters are discussed by the Academic and Administrative body to ensure system. Major decisions are taken by the Principal with the help of staff are made through bank accounts. Scholarships and other benefits available directly credited into their bank accounts.

File Description

Reports indicating the efforts made by the institution towards maintenance of transparency

Any other relevant information

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully plan with details of deployment strategy, during the year in not more than 100 - 200 words

The strategy followed by the college is quite specific and action oriented goals the CT College of Education has designed specific short term and bound strategic plan developed by the college is effectively implemented appropriate financial allocations. The college maintains an efficient align and integrate information on academic and administrative aspect Education is committed to provide quality higher education and research resources and the plan is accordingly focused on different core themes support facilities for the students is one of the measures recognized college strives to go ahead with this perspective plan helping as a major achievement and college's growth and development. The institution's various ongoing motivators for improving academic quality policies and methods institutional strategies. The following plan was carried out while keeping COVID-19 situation.

- Students attended online classes through Google classrooms. Through members teach and exchanged their content, assigned sectional work to students. Material was presented in the form of PowerPoint presentation specified topics by the faculty.
- Co-curricular activities were also carried out online through govt Inter House online competitions were organized.
- Students' feedback was collected through Google Classroom.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://www.ctce.in/pdf/academic%20calendar%202021-22.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from personnel appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in your own words.

The Organogram of the institution facilitates its smooth functioning. Guru Nanak Dev University, Amritsar and follows guidelines provided by the Ministry of Education to discuss issues relating to finance, infrastructure, faculty recruitment, etc. The Principal oversees the overall development of College. The Principal is assisted by the Deputy Principal and the Non-Teaching Staff. The Academic body of the college oversees the academic activities which meetings are held on a regular basis to discuss issues and concerns. Meetings of teachers and teachers are held at frequent intervals for the effective planning and execution of academic activities like teaching, learning, curricular and co-curricular activities. Various committees are formed for the planning, preparation and execution of academic and co-curricular activities. The Academic Council is comprised of faculty and student members. Regular meetings of the Academic Council are conducted with their teacher in charges in regular intervals.

File Description	Documents
Link to organogram on the institutional website	https://www.gndu.ac.in/organogram
Documentary evidence in support of the claim	
Any other relevant information	

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

All of the above

File Description	Documents
Data as per Data Template	
Screen shots of user interfaces of each module	
Annual e-governance report	
Geo-tagged photographs	
Any other relevant information	

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings, resolutions / decisions Describe one decision based on the minutes of the meetings of various bodies / cells / committees

successfully implemented in not more than 100 - 200 words.

The institutional Strategic plan is effectively deployed The extensive measures are associated with CT College of Education, Jalandhar, that is committed to higher education and research, skill oriented human resources and the different core themes. Improving the academic and support facilities measures recognized by the Perspective Plan. The college strives to implement the plan helping as a roadmap for student's achievement and college's growth. The college is committed to use ICT in education. For promoting online education, organized series of webinars in online mode.

File Description

Minutes of the meeting with seal and signature of the Principal

Action taken report with seal and signature of the Principal

Any other relevant information

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is as follows: Measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words.

Welfare policies are in existence and being effectively implemented for teaching staff in the college. For the improvement in effectiveness, latest technological equipments are available in the institution and used by the teaching staff for the improvement in their teaching as well as for their development. To keep the faculty updated with the latest trends and information, they are encouraged to attend refresher courses/ Short-Term Courses /Workshops etc. They have access to Seminars, Extension lectures in the college as well as other premises. All necessary facilities are provided in the college. ICT Resource centre, ET lab are available for staff to do the research work. Health awareness programmes are organized for staff, vaccination camp and health checkups are organized for their physical well-being. Organized as an outdoor excursion for the faculty as well as students. For relaxation, staff can read magazines of their interest which are provided in their free time. Daily newspapers are available for healthy discussion.

File Description

List of welfare measures provided by the institution with seal and signature of the Principal

List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal

Any other relevant information

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences and membership fees of professional bodies during the year

0

File Description

Data as per Data Template

Institutional Policy document on providing financial support to teachers
E-copy of letter/s indicating financial assistance to teachers
Certificate of participation for the claim
Certificate of membership
Income Expenditure statement highlighting the financial support to teachers
Any other relevant information

6.3.3 - Number of professional development /administrative training programmes organized for non-teaching staff during the year.

2

File Description
Data as per Data Template
Brochures / Reports along with Photographs with date and caption
List of participants of each programme
Any other relevant information

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other

7

File Description	Documer
Data as per Data Template	
Copy of Course completion certificates	
Any other relevant information	

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff. The institution has a performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Institution has Performance Appraisal System for teaching and nonteaching staff. Each employee is assessed annually after completion of one year of service. The purpose is only to objectively evaluate the performance as per established norms and identify potential aspects for improvement that can eventually lead to further development. The institution possesses effective mechanism for performance assessment. The system to assess the performance of a teacher is available. Facts are verified and discussed with the teacher through the office. Teacher wise Feedback Performance are being collected. The performance of teaching staff is assessed according to the assigned duties and responsibilities to them. The Institution accords appropriate weight to each aspect in their overall assessment. Performance Appraisal performance is also available for non-teaching staff. Superintendent of the college fills the form and assesses their capabilities and work. Superintendent of the college fills the form for non-teaching staff and get it approved by the principal. The various staff members are assessed under different categories i.e. Character

Abilities, Capacity to do hard work, Discipline, Reliability, Relationship with subordinates, colleagues, students and public, Power of Drafting , effective documents and technical abilities . Their overall assessment is based on the following parameters .

File Description

Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of Principal

Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of Principal

Any other relevant information

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 words.

The institution has a mechanism for internal and external audit. Financial audit is effective in our institution as accounts are audited regularly. Institution conducts internal financial audit every year and external financial audit by the affiliate college. Auditors verify the financial transactions (balance sheet, statement of income and expenditure) and documents with approval of proper authority for each financial transaction. All transactions are signed and approved by the auditor. Based on the audit report, the auditors issues audit report. . If any objection occurs, then Institution sends it to auditors and therefore approved by the auditors. The institution maintains its resources in its optimal format. The college embarks funds for various projects. If additional expenses surpass the budget proposals, the college takes corrective measures.

File Description

Report of Auditors of during the year signed by the Principal.

List of audit objections and their compliance with seal and signature of the Principal

Any other relevant information

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists covered in Criterion III)(INR in Lakhs)

0

File Description

Data as per Data Template

Income Expenditure statements highlighting the relevant items with seal and signature of both the Accountant / Principal

Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given

Any other relevant information

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

CT College of Education is a self financed college. Students' tuition funds. It has prepared its policies for effective implementation and resources. The funds are allocated by the college for the maintenance classrooms. The received funds are collected and used through the Che the priority and recommendations of the authorities the funds are uti authority. Each and every single rupee received, is spent through cha respective committees. All funds mobilized are properly maintained. F conducts external and internal financial audits by appointing statute general meeting.

File Description

Documentary evidence regarding mobilization and utilization of funds with seal and signature of

Any other relevant information

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly assurance strategies Describe the process adopted by the institution for quality assurance th not more than 100 - 200 words

In the pursuance for quality assurance, quality up-gradation, assessment institutionalization the college established the Internal Quality Assurance Since its establishment in the college in 2008, the process of quality begun through different strategies and is consistently working on to its all spheres of the college activities by channelized efforts towards excellence. The IQAC monitors the implementation of vision and mission perspective plan of development for the college and execute it in a systematic has been trying to institutionalize number of quality assurance strategies academic and administration facilities, strengthening extension activities become instrumental in suggesting a number of quality improvement measures COVID-19, during this session, the IQAC was successful in implementing curricular, co-curricular and extra-curricular activities. Regular meetings conducted to chalk down the activities to be organized during the year to high light the following activities of the IQAC: Feedback from Students Alumni, Principals and Teacher Educators Improved teaching-learning and delivery of curriculum and enhanced usage of ICT tools Establishing/in and Post Graduate Teacher Training Programs Organising Seminars/Workshops lecture series Recognizing and felicitating distinguished alumni Organising programmes.

File Description

List of activities responsible for ensuring quality culture in the Institution with seal and signature	
Any other relevant information	
6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 1 year	
Nil	
File Description	
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	
Any other relevant information	
6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture in the Institution	
17	
File Description	
Data as per Data Template	
Report of the work done by IQAC or other quality mechanisms	
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	
Any other relevant information	
6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	Four of the above
File Description	Documents
Data as per Data Template	
Link to the minutes of the meeting of IQAC	https://www.ctce.in/
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://www.ctce.in/
Consolidated report of Academic Administrative Audit (AAA)	
e-Copies of the accreditations and certifications	
• Supporting document of participation in NIRF	No 1
Feedback analysis report	No 1
Any other relevant information	No 1

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the last cycle in not more than 100 - 200 words each

By focusing on continuous enhancement in various aspects of operation, the institution has demonstrated its commitment to excellence and innovation in higher education. Faculty members are encouraged to adopt innovative teaching methodologies, including active learning, to enhance student engagement and learning outcomes. The incremental improvements in administrative domains have collectively contributed to an enhanced institutional performance, characterized by improved learning outcomes and greater opportunities for institutional growth. Through the utilization of well-equipped classrooms and labor-intensive teaching strategies like team teaching, role acting, the project method, ICT-based learning, and flipped classroom.

Incremental Improvements

- Updation and strengthening of E-Governance system: The administration has updated the e-governance, including inventory, faculty, support staff, and administrative documents pertaining to the college's infrastructure. The e-governance system facilitates administrative activities that involve maintenance of records related to faculty, support staff and students, inventory etc. of the college. All relevant information is uploaded on the website through e-Governance.
- Because of the pandemic, the use of online learning and e-resources has been integrated into traditional teaching methods, offering flexibility to students. The Faculty members utilized google classroom, flipped classroom, and other resources to enhance student engagement and accommodate diverse learning needs.

File Description

Relevant documentary evidence in support of the claim

Any other relevant information

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of energy and its power requirements Describe the institution's energy policy streamlining ways of energy conservation and use of energy for meeting its power requirements in not more than 100 - 200 words.

The institute has taken many initiatives for energy conservation. Building in such a way that there is less pressure on other resources. Building rooms of the college are well ventilated and well lit. Natural light is used as energy itself. The institute takes maximum advantage from natural sources of energy. encouraged to switch off the lights and fans, when not in use. The institute has replaced traditional lights with minimum voltage bulbs, CFL bulbs, LED lights. necessary measures have been taken for bridging desirable behavioral gaps among the faculty. The combined efforts by students, teachers and administration.

wastage of energy. From low cost measures like turning off lights to benefits are environmental friendly and economic. Solar panel will be

File Description

Institution's energy policy document

Any other relevant information

7.1.2 - Institution has a stated policy and procedure for implementation of waste management policy for waste management along with its implementation procedure in not more than 100

our institute is very conscious of generating less waste and try to reduce materials. The institute's waste management practices are divided into 1. Solid Waste Management 2. Liquid Waste Management 3. E-Waste Management. Solid Waste at institute, students and staff are educated on proper waste management advertisement on notice boards, displaying slogan boards in the institute on a daily basis from various sources and is separated as dry and wet waste for different types of wastes. Green for wet and blue for solid waste toilets; bathrooms etc. are connected with Municipal drainage mains. Papers etc. are collected and sold out to scrap vendor from time to time. The wet waste such as kitchen and garden waste are disposed off into compost for purpose. Residues of kitchen tea are used as manure in lawns. E-Waste electronic goods are handled by the Technical Assistant and are reused / repaired / exchanged by the suppliers.

File Description

Doc

Documentary evidence in support of the claim

Any other relevant information

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

Three of the above

File Description

Documentary evidence in support of each selected response

Geo-tagged photographs

Income Expenditure statement highlighting the specific components

Any other relevant information

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Three of the above

File Description

Income Expenditure statement highlighting the specific components

Documentary evidence in support of the claim	
Geo-tagged photographs	
Any other relevant information	

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and pollution free healthy environment in not more than 100 - 200 words	
Our college is always committed to maintaining a clean college environment for students and staff.	
Cleanliness in College: 1. Provide hygiene classrooms. 2. Keep trash bins for students and teachers to keep things away immediately after use. 3. Clean the campus frequently.	
Sanitation: 1. Safe drinking water 2. Personal Hygiene 3. Toilet 4. Disposal of waste management	
Pollution Free Healthy Environment: 1. Use Reusable Water Bottles 2. Use LED bulbs in college 3. Dustbins on the Premises 4. Waste control in campus 5. Plastic free campus 6. Use of dust proof chalks in classrooms 7. Minimum use of plastic in campus 8. Minimum use of pesticides	

File Description	
Documents and/or photographs in support of the claim	
Any other relevant information	

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	Three of the above
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File Description	
Videos / Geotagged photographs related to Green Practices adopted by the institution	
Circulars and relevant policy papers for the claims made	
Snap shots and documents related to exclusive software packages used for paperless office	
Income- Expenditure statement highlighting the specific components	

7.1.7 - Number of expenditure on green initiatives and waste management excluding salaries (in Lakhs)
Nil

File Description	
Data as per Data Template	

Income Expenditure statement on green initiatives, energy and waste management	
Any other relevant information	
<p>7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and challenges. Describe institution's efforts showcasing the way it leverages local environment, community practices and challenges in not more than 100 - 200 words</p> <p>The institution conducts programmes to provide students awareness and Best out of Waste, activities during Internship in practicing Schools connectivity and network between students and communities are conduct session. Time to time the institution ignites sensitivity towards social activities like Visit Orphanage Home, Organising N.S.S Camp, Blood Drive Remedial programme for children with special needs and children with handicaps programme, Swatch Bharat Abhiyaan. Thus these activities strengthen students learn through hands-on activities and team work, and achieve activities make a connection to and a responsibility towards local environment. Plantation Drive is done to encourage students to clean their surroundings. home-school-community communication, organizes alumni meet and awareness. Institution has linkage with other educational bodies: Teachers and students from different schools and colleges for assessment of demonstration of lessons. To time these all activities done in college but due to pandemic some were not performed.</p>	
File Description	Doc
Documentary evidence in support of the claim	
Any other relevant information	
<p>7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on the Code of Conduct are organized.</p>	B. Any 3 of the above
File Description	
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution/University	
Web-Link to the Code of Conduct displayed on the institution's website	
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	
Details of the Monitoring Committee, Professional ethics programmes, if any	

Any other relevant information

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) successfully implemented by the institution as per NAAC format

Best Practices-1 Title of the practice-Green campus

Green campus initiatives are becoming integral part of the modern-day institutions can act as pioneers in promoting these principles within campus. The institution initiated the green campus program in order to support a sustainable environment. Objectives minimize the energy consumption by use of energy efficient lighting, maximize use of day light and natural ventilation. Segregating solid waste, planting sufficient number of trees, potted plants every year and keep the campus green.

Best Practice- 2. Title of the Practice: Virtual teaching in covid-19

Objectives of the practice: 1.To motivate the students regarding maximum learning. 2. To equip students more and more for this purpose. 3. To prepare the students for the real world. 4. To help students to create friendly atmosphere for easy access. 5. To upgrade their knowledge and skills during covid-19 pandemic. 6. To act as teachers and mentors.

File Description

Photos related to two best practices of the Institution

Any other relevant information

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust in not more than 1000 words

The Institutional Distinctiveness of the college is Holistic Development. The college has a vision to strive for perfection and settle for excellence. The mission is to provide quality education, aiming to make the students time and market relevant, globally competent and socially responsible citizens. The college provides conducive environment for learning and knowledge with the object to enhance the professional competencies and skills. Efforts are made to promote and enhance learning that lasts forever and to develop students in a manner which converts them into a work-ready force. The college promotes and supports all round effective learning and teaching with a focus on the development of a knowledge society through equitable access and wider participation in higher education. The institution takes every initiative to help grow the knowledge of the class to the diverse variety of students. Extra-curricular activities help hone the personality of the students. Many students emerge as leaders in various fields like painters, writers, motivators, photographers and establish themselves. Some of them have opened their schools and academies throughout the world.

File Description

Photo and /or video of institutional performance related to the one area of its distinctiveness
Any other relevant information